

# Quotation Request //

## US Government Publishing Office

Agency Publishing Services  
732 North Capitol Street, NW  
Washington DC 20401-0001

**JACKET:424-236 R-1**

**Quotations are Due By:**  
**(Eastern Time)1:00 PM on 03/23/2023**

**Submit Quotes Online, unless otherwise instructed, via: <https://contractorconnection.gpo.gov/openjobs.aspx>**  
**Contractor must provide mandatory W-9 form before GPO makes payment.**

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**TITLE:** Wooden Jr. Ranger Badge - ECLIPSE 2023

**QUANTITY:** 65000 Badges. Laser Engraving Required - no printing.

**SUBCONTRACTING NOT ALLOWED - FOR EXAMPLE, BIDDERS SUBCONTRACTING THIS WORK OVERSEAS WILL BE DECLARED NONRESPONSIBLE.**

R-1: Description (pin option on back, clear coating option) & Attachment.

**QUANTITY:** FIXED PRICE-INDEFINITE QUANTITY CONTRACT For Jr. Ranger Badges.

**QUOTATIONS:** This is a fixed-price contract. The offeror submitting a response shall quote the maximum quantity, inclusive of all costs (including non-reimbursable mail or freight, if applicable), that shall be delivered to the Government per the specification requirements for a total of \$46,275.00.

Quotations shall include the cost of all materials and operations for the total quantity ordered. Quotations shall be prepared in conformance with the Schedule of Prices.

Potential offerors shall submit via Contractor Connect the fixed price of \$46,275.00 plus the quantity (indicate the quantity of copies in the "Comment field") that their company will produce for the fixed price. Additionally, a cost must be submitted for each additional 100 copies.

**DETERMINATION OF AWARD:** Award shall be made to the responsible offeror submitting a quotation, whose quotation specifies the most badges to be delivered to the Government for an all-inclusive, fixed-price total of: \$46,275.00. Offerors submitting responses to this solicitation shall submit a total quantity - for the fixed price. In the event of a tie quantity, award shall be determined by the lowest, total per-unit price after application of prompt payment discount and Buy American Act factoring (if applicable). In the event there is still a tie, the contract will be awarded in accordance with the GPO Printing Procurement Regulations, Chapter XII. Additionally, the quotation shall include separate unit pricing for each additional 100 copies.

If author's alterations are made during the proofing stage, the total quantity may be decreased in accordance with the contractor's submitted additional rate to offset the cost of the author's alterations.

### Schedule of Prices

Quantity	Price
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65,000	= \$46,275.00
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A cost must be submitted for each additional 100 copies.

Additional rate per 100 copies: \$71.19.

**NOTE:** Prior to award, bidders must send a specification sheet and photo within 1 hour of the 'review and confirm' email or phone call that clearly shows how the product offered complies with the features below (includes, size, material type, thickness, safety pin, etc.). Government to approve/disapprove within 2 workdays from receipt.

**SUBMISSION OF QUOTES:** Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to APS DC Team (Tim Sankey) on 202-512-0488 or email [tsankey@gpo.gov](mailto:tsankey@gpo.gov).

**TRIM SIZE:** 1-11/16 x 2" with badge thickness without pin of a minimum of 3mm (irregular shape - see attached).

**SCHEDULE:**

Furnished Material will be available for pickup by 03/24/2023

Deliver complete (to arrive at destination) by 06/08/2023

F.O.B. destination

**QUALITY LEVEL:** 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

**DESCRIPTION:**

Laser Engraving Required - No printing.

**ITEM:** Wooden Junior Ranger Badge

**DESCRIPTION:** Laser engraved/carved face only wood badge/lapel pin with type/rule matter and an illustration with type reversing out to appear the wood background. Badge is made from wood and must be a light colored laminated birch plywood or similar and must be of good quality. Agency prefers not to have a coating, clear coating or stain (just raw wooden badges), but will accept a clear coat finish on front.

Badge/pin to include either a single military clutch pin fastener or a 1" wide brooch pin securely attached to back of badge. Wood material is to be a laminated birch plywood or similar. See attached visual references. Badges must be child-safe.

**WARRANTY:** Contract Clause 15, "Warranty", of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) is amended for the solicitation to the effect that the warranty period is **EXTENDED** from 120 days to one calendar year from the date the check is tendered as final payment. All other provisions remain the same.

**MATERIAL FURNISHED:** Contractor to receive. Via email after award.

One (1) Purchase Order

One (1) PDF file for production (vector based), Windows based, Adobe Illustrator 26.2

One (1) PDF file for visual reference - see attached.

One (1) Previous sample - contractor must provide prepaid shipping label to pickup from zip 20240.

GPO Form 2678 (departmental random copies-blue label).

GPO Form 917 (Certificate of Selection).

Contractor to download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from [gpo.gov](http://gpo.gov), fill in appropriate blanks, and attach to shipping containers.

Prior to image processing, the contractor is responsible for performing a basic check (preflight) of the furnished publishing files to assure accurate output of the required reproduction image. Any errors, media damage or data corruption that might interfere with proper file imaging must be reported to the contract administrator in sufficient time to comply with the shipping schedule.

In addition, the contractor is responsible for creating or altering any necessary trapping, setting proper screen angles and screen frequency, and defining file output selection for the imaging device being utilized. All furnished files must be imaged as necessary to meet assigned quality level.

**PAPER:** \* Must be in accordance with JCP Paper Specification Standards in effect on date of this order  
See description.

**COLOR OF INK:**

See description.

**MARGINS:**

See description.

**PROOFS:**

E-MAIL PROOFS (indicate margins): CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT". One set of E-Mailed Electronic Page Proofs for each item. Contractor to submit one "Press Quality" PDF "soft" proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match. NOTE: Proof must illustrate dimensions.

E-Mailed proofs (marked with Jacket/Req. Number plus return name and E-Mail address) directly to the Agency at michelle\_marc@nps.gov and cc: tsankey@gpo.gov. Contractor must call GPO Contract Compliance Section at (202) 512-0520 immediately upon E-Mailing proofs and immediately upon receiving the returned proofs (or OK E-Mail) back from the Department. Proofs will be withheld not more than (2) workdays from receipt at the Department to receipt in the contractor's plant.

PLUS (after electronic proof approval).

**PRIOR TO PRODUCTION SAMPLES**

Prior to the commencement of production of the contract production quantity, the contractor shall submit two (2) samples via traceable means to: Anchorage, AK 99504 (address is residential and will be provided upon award). Sample will be tested for conformance of materials and for construction. Samples must be constructed as specified using the form, materials, equipment, and methods of production, which will be used in producing the final product. All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured.

Samples will be inspected and tested and must comply with the specifications in all respects. The container and accompanying documentation shall be marked PREPRODUCTION SAMPLES and shall include the GPO jacket, and purchase order. The samples must be submitted in sufficient time to allow Government testing of the samples and production and shipment in accordance with the shipping schedule.

The Government will approve, conditionally approve, or disapprove the samples within (5) workdays of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefor.

If the samples are disapproved by the Government, the Government, at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary changes made, at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples required.

In the event the additional samples are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

In the event the Government fails to approve, conditionally approve, or disapprove the samples within the time specified, the Contracting Officer shall automatically extend the shipping schedule in accordance with Contract Clause 12, "Notice of Compliance With Schedules," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)).

Manufacture of the final product prior to approval of the sample submitted is at the contractor's risk. Samples will not be returned to the contractor. All costs, including the costs of all samples shall be included in the contract price for the production quantity.

All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured.

Contractor must notify the ordering agency/GPO with tracking information on the same day that the proof ships via e-mail sent to michelle\_marc@nps.gov and cc: tsankey@gpo.gov. The subject line of this message shall be "PROOF Notice for Jacket 424-236, Requisition Number 23-02820-IEV".

Note: Agency must approve electronic proof and prior to production samples before going to full production.

**BINDING:**

See description.

**PACKING:**

Badges must be bagged in units of 100. Pack suitably in cartons and shipping containers to ensure badges are not damaged during shipment.

TITLE: Wooden Jr. Ranger Badge - ECLIPSE 2023

REQUISITION No.: 23-02820-IEV

JACKET #: 424-236

QUANTITY: \_\_\_\_\_

NUMBER OF BOXES: EX. Box 1 of 4, Box 2 of 4...

**DISTRIBUTION:**

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to michelle\_marc@nps.gov and cc: tsankey@gpo.gov. The subject line of this message shall be "Distribution Notice for Jacket 424-236, Requisition Number 23-02820-IEV". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all

delivery, mailing, and shipping receipts upon agency request.

Deliver 65,000 badges (includes 200 amount of Departmental Random "Blue Label" Copies) via traceable means to: Andy Kulich, Industries for the Blind, Inc., 445 South Curtis Rd, West Allis, WI 53214. 414-778-3071. Address has loading dock, no inside delivery needed.

For the "Blue Label" Copies -- A copy of the Government furnished certificate (GPO Form 917) must accompany the voucher sent to GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the voucher. NOTE: Form is also available at <https://www.gpo.gov/pdfs/vendors/sfas/Form917.pdf>

All expenses incidental to returning materials, submitting/returning proofs, and furnishing samples must be borne by the contractor.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	Ok'd prior/Furnished electronic file

**PREAWARD SURVEY:** In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

**PAYMENT:** Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing.

Instruction for using this method can be found at the following web address:  
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

**Attachment(s):** Attachment(s) is/are part of the specification, click 'Download Attachment(s)' link below to view and print the attachments that are part of these specifications.

**Download Attachment(s):** <http://contractorconnection.gpo.gov/download.aspx?Jacket=424236>